

*HALL MEMORIAL LIBRARY
BOARD OF TRUSTEES' MEETING
JANUARY 13, 2015*

Town of Ellington

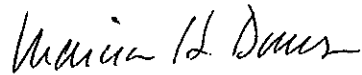
JAN 20 2015

Town Clerk's Office

- I. Chair John Halloran called the regular meeting of the Hall Memorial Library Board to order at 7:40 PM. Members present were Mary Clements, Janet Wieliczka, Patricia Grundman, Children's Librarian and Assistant Library Director, and Library Director Susan Phillips. Peter Nickerson, Mary Blanchette, and Richard Petrucci were excused as absent. Marcia Downs was present as Recording Secretary.
- II. Citizens' Forum – Lisa Kuraska, Cheryl Chamberlin, and Debi Cormier, Staff Members, and Citizen Mark Maciolek were present at the meeting. Mr. Maciolek voiced his opinion concerning the property that lies between his and the library's on Main Street. He had heard that it was to be offered for sale, and wanted to inform the Board and the Town government, should they wish to pursue purchasing the property for expansion of the Library parking.
- III. Approval of Minutes of the November 18, 2014 Meeting – The minutes were reviewed by the members present and were unanimously accepted as written (Clements/Wieliczka). The December meeting had been cancelled.
- IV. Treasurer's Report – The Treasurer's Report for November and December 2014 was read by Marcia Downs, including all three account totals.
- V. Current Year Budget – Sue Phillips distributed a copy of the Year- To-Date Budget Report for the Year Ending January 31, 2015. Expended totals are exactly where they need to be for the period.
- VI. Library Director's Report – Sue Phillips distributed copies of the Director's Report dated January 13, 2015. The items were reviewed and discussed. Personnel changes were noted as follows: Lkhamsuren (Lhama) Lkhagvaa-Kukulka was hired on December 11, 2104 to fill Sunday hours, and will earn \$13.75 per hour. Two new pages have been hired to fill two vacancies: Samantha Golden and Renae Giard will earn the minimum wage of \$9.15 per hour. As of January 1, 2105 the Connecticut minimum wage increased to \$9.15 from \$8.70. The lighting replacement project that had been started by CL&P was halted due to the non-performance of the replacement light bulbs. The project is on hold until a solution can be found to increase the lighting levels and cost savings to be as promised. The number of Tax Forms which had been supplied by the IRS has been severely cut back and they will only supply 1040, 1040A, and 1040EZ Forms, without instructions or schedules. Sue will post a notice informing our patrons of this change. During the first weekend in December, heavy rains caused roof leaks in the parapet areas over the McKnight Room and Young Adult areas. Dzen Roofing did the repairs at a cost of \$360.00.
- VII. Friends of the Library Report – Sue Phillips reported that the Holiday Cookie Sale went very well, selling about 100 plus trays.
- VIII. Old Business –Capital Improvements – At the Board of Selectman meeting on January 12, 2015, the Capital Improvement Project for the 2015-2016 Fiscal Year requesting Renovations of the Restrooms was approved in the amount of \$98,000.00.
- IX. New Business – 2015-2016 Budget – A preliminary Budget for Fiscal year 2015-2016 was reviewed, and will be decided on at the next regular Board meeting in February.

- X. Trustees' Concerns – None.
- XI. Correspondence – None.
- XII. Adjournment – The meeting was adjourned at 9:20 PM (Clements Wieliczka), by a unanimous vote.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Marcia H. Downs".

Marcia H. Downs